

SCHOOL OF SOCIAL SCIENCES

Confidential Referee's Report: Postgraduate Diploma in Psychological Counselling

Dear Applicant

Please make three copies of this form and fill in Section 1 on each of the forms. Give one to each of your referees **request that the referee return this form directly to us before 13th September 2026. No late or incomplete Referee Reports will be accepted.**

SECTION 1:

Applicant's Name: _____

Name of Referee: _____

Position/Profession: _____

Address: _____

Code: _____ **Telephone Number:** _____ **Cell:** _____

E-mail Address: _____

Fax Number: (_____) _____

SECTION 2: CONFIDENTIAL

Dear Referee,

Would you kindly respond to the questions below, bearing in mind the applicant's suitability for the Diploma in Psychological Counselling?

- (1) For how long, and in what capacity, have you known the applicant?

- (2) In terms of the candidate's critical ability, judgment, and willingness to adapt (please tick the block that you consider to best describe the candidate):

- | | | |
|-----|--|--------------------------|
| [a] | Dogmatic, obstinate and prejudiced | ☐ |
| [b] | Adamant of own opinions, difficult to convince | ☐ |
| [c] | Seeks factual evidence to support own ideas, but is nevertheless persuadable | ☐ |
| [d] | Easily considers and accepts new approaches | ☐ |
| [e] | Open to new ideas and critical of own approach | ☐ |
| [f] | Not in a position to judge | ☐ |

- (3) Please tick appropriate block regarding the candidate's enthusiasm and ability to initiate and/or execute new courses of action:

- | | | |
|-----|------------------------------------|--------------------------|
| [a] | Follows others' directions | ☐ |
| [b] | Not eager to attempt something new | ☐ |
| [c] | Capable and tries to please | ☐ |
| [d] | Seeks and undertakes new tasks | ☐ |
| [e] | Very ingenious and progressive | ☐ |
| [f] | Not in a position to judge | ☐ |

- (4) How would you rate the candidate in the following areas? Please tick the appropriate column for both academic and personal characteristics.

ACADEMIC

	Below average	Average	Above average	Outstanding	Insufficient knowledge of the candidate
Problem solving	☐	☐	☐	☐	☐
Questioning	☐	☐	☐	☐	☐
Expressive ability a) verbal	☐	☐	☐	☐	☐
b) written	☐	☐	☐	☐	☐
Research skills	☐	☐	☐	☐	☐
Innovation	☐	☐	☐	☐	☐
Critical ability	☐	☐	☐	☐	☐
Hard-working	☐	☐	☐	☐	☐
Ability to meet deadlines	☐	☐	☐	☐	☐
Logical reasoning	☐	☐	☐	☐	☐
Clarity of thought	☐	☐	☐	☐	☐

PERSONAL

	Below average	Average	Above average	Outstanding	Insufficient knowledge of the candidate
Trustworthiness	☐	☐	☐	☐	☐
Integrity	☐	☐	☐	☐	☐
Reliability	☐	☐	☐	☐	☐
Emotional stability	☐	☐	☐	☐	☐
Sensitivity	☐	☐	☐	☐	☐
Assertiveness	☐	☐	☐	☐	☐
Self-reliance	☐	☐	☐	☐	☐
Maturity	☐	☐	☐	☐	☐
Altruism	☐	☐	☐	☐	☐
Time Management Skills	☐	☐	☐	☐	☐
Decisiveness	☐	☐	☐	☐	☐
Adaptability/Flexibility	☐	☐	☐	☐	☐
Ability to be non-judgmental	☐	☐	☐	☐	☐

(5) How would you rate the candidate's overall suitability for the Diploma in Psychological Counselling?
(Please tick the block that you consider to best describe the candidate):

- | | | |
|-----|------------------------|--------------------------|
| [a] | Excellent | ☐ |
| [b] | Good | ☐ |
| [c] | Average | ☐ |
| [d] | Below average | ☐ |
| [e] | Unsuitable | ☐ |
| [f] | Insufficient Knowledge | ☐ |

Additional comments for/against selection of this candidate

Signature: _____

Date: _____

Please email to the email address below before 13th September 2026.

Ms Judy Pillay

E-mail: Pillayj3@ukzn.ac.za
